

TOWN OF SILVER CREEK
REGULAR MEETING
OCT 24, 2023

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, October 24, 2024 in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors: Greg Hull and Chuck Voss; Clerk Alison Oftedahl; Treasurer Jamie Pellman; Town Operations and Facilities Manager Jody Reineccius; and Deputy Clerk Katie Anderson.

Absent: Supervisor Scott Krech

Visitors Present: None

Chairman Hull called the meeting to order at 6:31 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

None

ROAD & SAFETY:

Road Report – Reineccius reported that the Clark Road culvert work is done other than a small soft spot. The West Castle Danger slide area that was observed on the Road Tour last spring has been built up and boulders placed to prevent future slumping. A beaver dam was dismantled at the same location and Reineccius reported that there was an upset resident. He said also that the grader repairs were fully completed.

Trade for New Sweeper – Motion Hull, second Voss to empower Reineccius to dispose of the surplus skid steer mower at his discretion in whatever way best benefits the Township. Reineccius proposed using the proceeds to purchase a sweeper for use on bridges, road approaches and the blacktop at the Pavilion. He believes the skid steer mower is worth about \$11,000.

Bridge Reports – Reineccius said that the rock for the Town Road bridge is there and still needs to be placed in the stream. Oftedahl reported that we received official bridge reports from Lake County. Some parts of the report are technical and questions about what the bridge reports really mean were raised.

SEWER OPERATIONS:

Reineccius reported that he plans to stop irrigation on Friday and winterize the system next week: including placing boxes and blankets on grinder stations. He also reported that there have been several repair callouts to the Nelson's. He had to splice a wire to fix an electrical issue with their grinder station. Finally, Reineccius said that his sewer test has been postponed until November 9th.

Sewer Report – Motion Voss, second Hull to accept Appelwick's Wastewater Operator's Report (excerpt below). Carried unanimously.

**Monthly Operations Report
September 2023/October 2023
October 24, 2023 Board Meeting
Silver Creek Subordinate Sewer District**

OPERATIONS UPDATE

- Weekly site visits have been made since the inception of the contract. Eric dropped off the laminated version of the color-coded sampling chart, two pond manuals, he also dropped off a pH buffer calibration pod, a clipboard that is situated the long way, i.e. landscape version and a rinse bottle for the test probes. October's sampling event was completed last week on 10/18/23, however the courier forgot to pick up the cooler, therefore re-sampling will be rescheduled for the week of the 23rd.

OPERATIONS, MAINTENANCE AND ADJUSTMENTS

- Water was transferred from pond 1 to pond 2. A small portion of water was transferred from pond 2 to pond 3, however it was stopped due to the weeds associated with the transfer. The transfer will commence once the irrigation system has been turned off for the season.

EMERGENCY RESPONSES

- Jody's Report

UTILITY LOCATES

- Jody's Report

UPCOMING

- Winterizing the pond system.
- Winterizing the collection system.
- Calibration of pond pressure transducers.
- Discuss pond #1 sludge reduction and removal

Submitted by Operator Eric Appelwick

New Sewer Installs – Reineccius said that Gerard's is ready to have the tank set, and that Rostvold's is mostly done. It must be completed in the next week or two.

Lift Station 1 Grease Problem – Reineccius reported that the grease problem is not resolved. He said that the water temperature in the trap didn't seem too high and thought it might imply some other problem. Cleaning of the filters between the grease trap tanks was also discussed. Letters have been sent to the Rustic restaurant as a follow-up to a meeting with the manager.

Arndt Fence – Voss reported that his calls have not been returned. He also tried stopping by, but no one was home. Hull suggested a letter be sent to the Arndts encouraging them to get a hold of us at their earliest convenience.

STEWART RIVER SEWER:

Voss has not heard anything from Bollig.

REVIEW MINUTES:

Motion Voss, second Hull to accept as presented the 9/19 Regular Meeting minutes. Motion Hull, second Voss to accept as presented the 10/10 Committee of the Whole Meeting minutes. Both motions carried unanimously.

TREASURER'S REPORT:

The Treasurer's Report was presented by Pellman as follows: TOSC checking: \$61,864.83 and TOSC savings: \$683,706.56 for a total of \$745,571.39. Outstanding checks totaled \$5,539.09 for a CTAS balance: \$740,032.30. Motion Hull, second Voss to accept the September Treasurer's Report as presented. Motion Voss, second Hull to authorize the requested transfer of \$68,000 from savings to checking. Both motions carried unanimously.

Gordon Variance – Oftedahl reported that she and Pellman traveled to US Bank in Hermantown and got the signatories updated in the bank's computer.

READING OF THE BILLS:

The current month's bills were read: claims 9921-9963, totaling \$52,084.70, and payrolls through October 27th. Motion Hull, second Voss, to authorize payment of all claims as presented except for claim 9938. Claim 9938 was found to have an error in the amount and will be voided. Motion Voss, second Hull to have a corrected claim and check drawn and to authorize the Clerk, Treasurer and Chairman to sign and send it prior to next month's meeting. Motion carried unanimously. Motion Hull, second Voss to authorize the refund claim of \$275 (a portion of the hall rental fee) to Melisa Swanson in apology for the sewer problems experienced at the Historic Hall during her event.

CORRESPONDENCE:

The Board considered the following:

- An email from Northern Bedrock Corp asking if we have interest in hosting a crew for repair of the Historic Hall.
- Email from the State Auditor regarding CTAS updates to paystubs in compliance with the new Sick and Safe Law.
- 7 signed seasonal storage contracts.

- Letter drafted by Oftedahl to sewer customers regarding avoiding fats, oils, and grease in the wastewater system.
- Letter drafted by Eric Appelwick and Oftedahl, to the Rustic Inn Café regarding their grease traps.
- 2 Bridge Inspection Reports from 2023.
- Letter of Credit from Park State Bank.

OLD BUSINESS:

Insurance – Hull reported that he and Oftedahl met with John Acheson and Ben Wasche of Hamilton Monroe. They asked questions, toured our buildings and took a copy of Silver Creek’s current policy back with them for review. They will be getting back to us with their thoughts.

NEW BUSINESS:

Cemetery Pipe Caps – Oftedahl and Anderson reviewed their progress with the project. 100 pipe caps have been numbered. In the cemetery, a Sentence to Serve employee worked last Monday and got pipes exposed for one quarter of the cemetery. Work will continue until freeze-up, and then resume in the spring.

Snowplow Policy – Reineccius had no changes to the policy but said that there could occasionally be tweaks based upon the addition of Larsen to the plow team. Motion Hull, second Voss to adopt the 2023 Snowplow Policy as presented with the same text as last year. The policy was signed and retained in the Policy manual.

Electronic vs Paper Retention – This topic was tabled based upon the policy not being ready.

PENDING BUSINESS:

Seasonal Storage – Reineccius reported that all storage items have been placed in the Pavilion; all contracts signed; and all payments made.

MAT Annual Meeting Dec 7 – Motion Hull, second Voss to authorize all Supervisors to attend the meeting in St Cloud and to be reimbursed for any and all expenses necessarily and actually incurred. Carried unanimously.

There being no further business, motion Hull, second Voss to adjourn the meeting at 8:12 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday November 21, 2023, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk