

TOWN OF SILVER CREEK
REGULAR MEETING
JUNE 18, 2024

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, June 18, 2024 in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors: Chuck Voss, Greg Hull, and Scott Krech; Clerk Alison Oftedahl; Deputy Clerk Katie Anderson; Treasurer Shelly Peterson; and Deputy Treasurer Jamie Pellman.

Absent: Town Operations and Facilities Manager Jody Reineccius.

Visitors Present: Tom Opfer

Chairman Voss called the meeting to order at 6:34 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

None.

ROAD & SAFETY

Because Reineccius had not arrived Voss proceeded with other agenda items.

STEWART RIVER SEWER:

Financial Agreement with Lake County – Voss announced that Lake County agreed to extend repayment of the Financial Agreement. Voss signed the agreement that extends the repayment out to 2028 or when funding for Stewart River is received whichever comes first.

Bonding Resolution – The resolution suggested by Bollig Engineering for use at the next Bonding Bill session was reviewed. Motion Voss, second Hull to adopt Resolution 2024-7 included below. Krech abstained. This resolution was adopted after roll-call vote as follows:

Ayes: Chuck Voss, and Greg Hull

Nays: None

Abstain: Scott Krech

Absent: None

**RESOLUTION 2024-7
TOWN OF SILVER CREEK
LAKE COUNTY MINNESOTA**

**RESOLUTION SUPPORTING THE REQUEST FOR
STATE BONDING FOR INFRASTRUCTURE IMPROVEMENTS**

WHEREAS, the Town of Silver Creek understands that wastewater infrastructure systems are important to the health and safety of residents;

WHEREAS, the Town of Silver Creek recognizes that the existing wastewater system is inadequate to meet the existing and future needs of the community;

WHEREAS, the Town of Silver Creek approves and supports the efforts to predesign, design, and construct wastewater infrastructure improvements that will accommodate current and future needs.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Silver Creek hereby requests State Bonding to make these utility infrastructure improvements.

Motion by Chuck Voss

Chairman, Chuck Voss

Supervisor, Greg Hull

Supervisor, Scott Krech

(signed copy retained in Resolution Book)

REVIEW MINUTES:

Motion Voss, second Krech to accept as presented the 5/21 Regular Meeting minutes. Hull abstained as he was not present for this meeting. Motion Hull, second Voss to accept as presented the 6/11 Committee of the Whole Meeting minutes. This motion carried unanimously.

TREASURER’S REPORT:

The Treasurer’s Report was presented by Peterson as follows: TOSC checking: \$53,340.32 and TOSC savings: \$589,964.62 for a total of \$643,304.94. Outstanding checks totaled \$11,905.16 for a CTAS balance: \$643,304.94. Motion Hull, second Voss to accept the May Treasurer’s Report as presented. Motion Hull, second Krech to authorize the requested transfer of \$78,000 from savings to checking. Both motions carried unanimously.

New Treasurer Training – Hull asked about MAT training for Peterson. Oftedahl reported that no training sessions were showing as available on MAT’s website right now.

READING OF THE BILLS:

The current month’s bills were read: claims 10194-10229, totaling \$62,420.03, and payrolls through June 21st. It was noted that the claims contained a large payment to the City of Two Harbors for fire protection services. Motion Voss, second Krech, to authorize payment of the bills as presented. Carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Signed Financial Assistance Agreement between Lake County and Town of Silver Creek with new extension of repayment date.
- Signed utility easements for Rostvold and Gerard’s new sewer connections. These are ready to be recorded with the County.
- Letter from MATIT refusing the insurance claim for towing of Dodge.
- MATIT insurance premium for the upcoming year.
- Letter drafted by the Clerk to Lake County authorizing McLaughlin’s Land Use Application for a new garage. The new garage will have no plumbing in it and their house is already connected to the Castle Danger sewer.
- 3 Interim Use Permit responses from Lake County were reviewed.

SEWER OPERATIONS:

Sewer Report – Supervisors read the Operator’s Report. Motion Voss, second Hull to accept the Wastewater Operator’s Report (included below) as presented. Carried unanimously.

Wastewater Operator’s Report MAY 2024
Created 06/18/2024

Influent	2022	2023	2024
January	420,400 gallons	409,300 gallons	339,797 gallons
February	456,700 gallons	448,500 gallons	334,101 gallons
March	632,100 gallons	482,900 gallons	408,762 gallons
April	867,500 gallons	694,000 gallons	610,009 gallons
May	823,200 gallons	542,000 gallons	747,649 gallons
June	865,700 gallons	706,400 gallons	
July	931,600 gallons	800,000 gallons	
August	887,000 gallons	780,247 gallons	
September	931,700 gallons	800,860 gallons	
October	625,100 gallons	567,797 gallons	
November	600,000 gallons	313,260 gallons	
December	388,100 gallons	440,265 gallons	
Totals	8,429,100 gallons	6,985,529 gallons	

Total trucked in septage and greywater for the year of 2023 was: 663,395 gallons.

Effluent	2022	2023	2024
January	0 gallons	0 gallons	0 gallons
February	0 gallons	0 gallons	0 gallons
March	0 gallons	0 gallons	0 gallons

April	0 gallons	0 gallons	0 gallons
May	3,018,000 gallons	3,040,000 gallons	3,500,000 gallons
June	2,986,000 gallons	2,687,000 gallons	
July	4,563,000 gallons	4,053,000 gallons	
August	2,218,000 gallons	1,960,000 gallons	
September	2,984,000 gallons	3,375,000 gallons	
October	1,147,000 gallons	3,667,500 gallons	
November	0 gallons	0 gallons	
December	0 gallons	0 gallons	
Totals	16,916,000 gallons	18,790,000 gallons	3,500,000 gallons

Current Operations

Mike from Silvercreek Electric is in process of hooking up new installs hopefully by time of meeting they will be done.

Generators have been load bank tested report to follow once I receive it.

Transferred water from pond 1 to 2.

Got chemical coming Friday to try to kill rag weed in pond.

Irrigation going well at ponds.

Lift station one has a pump going bad (bearings) Mike Nelson has been made aware and making plans to replace with a old pump of ours hes rebuilding.

All reports submitted to MPCA.

Respectfully submitted,
 Jody Reineccius, Wastewater Operator

 New Installs – The Clerks reported hearing that the electrician came to Gerards but didn’t quite finish due to some equipment missing on site. It was noted that Gerards are moving into their new house at the end of next week.

Grease Issues with Lift Station – Voss reported that he has asked Reineccius to set up a meeting with Grand Superior Lodge personnel to discuss the grease.

OLD BUSINESS:

Insurance Quote – MATIT is only raising the premium about \$100 from last year’s cost. The quoted price this year is \$10,797 for property, vehicle, inland marine. Based upon that, motion Hull, second Voss to renew with MATIT this year. Motion carried unanimously.

Historic Hall – Krech reported research on state grant funding of historical sites. He talked to Bonnie Tikkanen of the Finland Historical Society who said things must be done exactly right to get state grant funds.

NEW BUSINESS:

New Treasurer and Park State Bank Signatories – Motion Hull, second Krech to add Richelle Peterson to the list of authorized signers and remove Bobbi Salakka through the adoption of Resolution 2024-5 (included below). Motion carried unanimously. This resolution was adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Greg Hull and Scott Krech

Nays: None

Abstain: None

Absent: None

**RESOLUTION 2024-5
 TOWN OF SILVER CREEK
 LAKE COUNTY MINNESOTA**

**RESOLUTION AUTHORIZING
 SUPERVISORS, CLERKS, AND TREASURERS
 TO SERVE AS AUTHORIZED SIGNERS
 FOR TOWN BANK ACCOUNTS
 ON DEPOSIT WITH PARK STATE BANK**

WHEREAS, checks drawn on the Town of Silver Creek’s checking account require three signatures normally the Clerk, the Treasurer; and the Chairman of the Board of Supervisors;

WHEREAS, claims must be paid in a timely fashion and checks processed even in the absence of Clerk, Treasurer or Deputy;

WHEREAS, to ensure transparency and provide oversight, the elected Board, Clerks and Treasurers need authorization to view bank account information, such as current balance;

WHEREAS, there has been a change in elected officials;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Silver Creek hereby requests that Park State Bank update their records to authorize each of the named members of the Board of Supervisors, the Clerk, the Deputy Clerk, the Treasurer and the Deputy Treasurer indicated on the Bank Signature Form and listed below to access the Town’s accounts and/or sign checks and authorizes no others.

Authorized Signers:

- Charles Voss: Supervisor
- Gregory Hull: Supervisor
- Scott Krech: Supervisor
- Alison Oftedahl: Clerk
- Richelle Peterson: Treasurer **(New Authorized Signer - to be added)**
- Katie Anderson: Deputy Clerk
- Jamie Pellman: Deputy Treasurer

Previously Authorized Signers To Be Removed:

- Bobbie Salakka: Deputy Treasurer (Remove)

Charles Voss
Gregory Hull
Scott Krech

ATTEST: _____
Alison Oftedahl, Clerk

(signed copy retained in Resolution Book)

New Treasurer and US Bank Signatories – Motion Hull, second Voss to adopt Resolution 2024-6 Resolution Authorizing Signers for US Bank Saving CD (included below). Carried unanimously. This resolution was adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Greg Hull, Scott Krech

Nays: None

Abstain: None

Absent: None

RESOLUTION 2024-6
TOWN OF SILVER CREEK
LAKE COUNTY MINNESOTA

RESOLUTION AUTHORIZING
SIGNERS
FOR U.S. BANK SAVINGS CERTIFICATE
(GORDON VARIANCE ACCOUNT)

WHEREAS, funds are being held for Town of Silver Creek **Board of Adjustment Resolution No. SCBAR-03-01 and Variance Order** – recorded with Lake County as document number 151062,

WHEREAS, these funds are held with U.S. Bank in Savings Certificate Account Number 3-731-0332-8713;

WHEREAS, the Town cannot enforce the terms of the Variance Order without authorized signers on the account;

WHEREAS, the Town has a new Treasurer; and the prior Treasurer has stepped down to Deputy Treasurer.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Silver Creek hereby names the following authorized signers on Savings Certificate Account Number 3-731-0332-8713 to have authority to discuss the account, receive statements and withdraw funds.

Authorized Signers:

Primary Signer: Richelle Peterson, Treasurer

Secondary Signer: Jamie Pellman, Deputy Treasurer

Secondary Signer: Alison Oftedahl, Clerk

Motion by Greg Hull

Chairman, Chuck Voss

Supervisor, Greg Hull

Supervisor, Scott Krech

ATTEST: _____
Alison Oftedahl, Clerk

(signed copy retained in Resolution Book)

PENDING BUSINESS:

None.

There being no further business, motion Voss, second Hull to adjourn the meeting at 7:48 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday July 16, 2024, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk