

TOWN OF SILVER CREEK
REGULAR MEETING
JUNE 16, 2025

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Monday June 16, 2025 in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors: Greg Hull and Chuck Voss; Clerk Alison Oftedahl; Treasurer Shelly Peterson; Town Operations and Facilities Manager Paul Thompson.

Absent: Supervisor Mike Hoops and Deputy Clerk Katie Anderson.

Visitors Present: Gwynne Ness and Roxanne Lillis.

Chairman Hull called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

Roxanne Lillis said that 45 years ago her father was promised that Beaver Valley Road would be maintained by the Township once there were more residents on the road. She said that they need help with this road and have not received it. Hull explained that the Town has done some research on this issue and visited the road in the past. He said that issues include lack of a legal easement for the road; the fact that the road was not engineered or built properly - it would cost over a million dollars to bring it up to standards; and jurisdiction issues with the road running through two Townships, the Silver Bay Airport and County land. After discussion, Hull suggested that they either lobby the County to take over the road or form a homeowner's association to maintain it.

ROAD & SAFETY:

Road Report – Thompson reported that the road grader repair got done but there is still a radiator issue. He plans to grade roads tomorrow after the rain. Larsen applied chloride to Gooseberry Falls State Park campground. And chloride will be applied to about 3 miles of roads in Alden Township in the next few weeks. Thompson also inspected a new driveway access location on Silver Creek Road for MacFarlane's new house.

Tractor Repair – Not discussed.

Survey of Flood Bay Turnaround – Thompson called Tony Lueck to do the survey and asked Oftedahl to scan and send information about the road.

SEWER OPERATIONS:

Wastewater Operator's Report – Motion Hull, second Voss to accept the Operator's report as submitted by Eric Appelwick and reviewed at last week's COW meeting. Motion carried. (Full report on file in Clerk's Office).

Lift Station 1 and Grease Problem – Thompson will be checking the grease level soon after having emptied it May 29. The generators were load tested and continue to be running well after the repairs done last fall.

GIS Mapping Project – No news.

Clarification of Sewer Responsibilities – Tabled until Supervisor Hoops could be present.

RV Campground Project – No change.

Drechsler Install – No change.

STEWART RIVER SEWER:

Voss had no updates.

REVIEW MINUTES:

Motion Voss, second Hull to accept as presented the 5/20 Regular Meeting minutes. Motion Hull, second Voss to accept as presented the 6/10 Committee of the Whole Meeting minutes. Both motions carried.

TREASURER'S REPORT:

The Treasurer's Report was presented by Peterson as follows: TOSC checking: \$88,615.17 and TOSC savings: \$547,931.25 for a total of \$636,546.42. Outstanding checks totaled \$4,348.04 for a CTAS balance: \$632,198.38. Motion Voss, second Hull to accept as presented the May Treasurer's Report. Motion Hull, second Voss to authorize the requested transfer of \$35,000 from savings to checking. Both motions carried.

READING OF THE BILLS:

The current month's bills were read: claims 10591-10632, totaling \$58,711.38, and payrolls through June 20th. Motion Voss, second Hull to authorize payment of the bills as presented. Carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Email from Lake County Recorder's Office regarding Flood Bay Road and the original road definition from 1985 that defined the road but ends about 60 feet short of the current turnaround at Thibido's property.
- Email confirming a state capital budget request submitted for Stewart River Project.
- Email from MATIT confirming the removal of the mini-excavator and new premium of \$10,597.
- Letter from FEMA sent to the incorrect Silver Creek Township (Monticello) that was forwarded to us regarding risk mapping for flooding that is being done in our region. Oftedahl reported that she contacted FEMA to get our correct address entered in the correct region.
- 1 Affidavit of Posting was signed.
- Right of Interment document for Greg and Linda Udenberg was signed.
- Newsletter from the Office of Senator Grant Hauschild.

OLD BUSINESS:

Historic Hall – It was agreed that the Clerk would check with Barbara Marks before sending notice of the special meeting to the newspaper for publishing.

Insurance Quote – no more changes to the policy were identified.

NEW BUSINESS:

Update Bank Signer Resolution – Motion Hull, second Voss to remove Scott Krech as a signer on the Town's bank account and to add his replacement: Supervisor Mike Hoops. After one error was corrected, motion Hull, second Voss to adopt Resolution 2025-7 Authorizing Supervisors, Clerks, and Treasurers to Serve as Authorized Signers for Town Bank Accounts (included below). Motion carried. Resolution was then adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Greg Hull;

Nays: None;

Abstain: None;

Absent: Mike Hoops.

**RESOLUTION 2025-7
TOWN OF SILVER CREEK
LAKE COUNTY MINNESOTA**

**RESOLUTION AUTHORIZING
SUPERVISORS, CLERKS, AND TREASURERS
TO SERVE AS AUTHORIZED SIGNERS
FOR TOWN BANK ACCOUNTS
ON DEPOSIT WITH PARK STATE BANK**

WHEREAS, checks drawn on the Town of Silver Creek's checking account require three signatures normally the Clerk, the Treasurer; and the Chairman of the Board of Supervisors;

WHEREAS, claims must be paid in a timely fashion and checks processed even in the absence of Clerk, Treasurer or Deputy;

WHEREAS, to ensure transparency and provide oversight, the elected Board, Clerks and Treasurers need authorization to view bank account information, such as current balance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Silver Creek hereby requests that Park State Bank update their records to authorize each of the named members of the Board of Supervisors, the Clerk, the Deputy Clerk, the Treasurer and the Deputy Treasurer indicated on the Bank Signature Form and listed below to access the Town's accounts and/or sign checks and authorizes no others.

Authorized Signers:

Gregory Hull Supervisor /Chairman

Charles Voss: Supervisor

Michael Hoops: Supervisor
Alison Oftedahl: Clerk
Richelle Peterson: Treasurer
Katie Anderson: Deputy Clerk
Jamie Pellman: Deputy Treasurer

Adopted on June 16, 2025

Charles Voss

Gregory Hull

Mike Hoops

ATTEST: _____
Alison Oftedahl, Clerk

Cemetery Exception Request – In light of his family’s cemetery plot and unused parcels of more than 45 years of age, motion Hull, second Voss to authorize the Clerk to sell plot 8 space 4 to William Erickson –an exception to the rule requiring plots be sold to Township property-owners only. Motion carried.

PENDING BUSINESS:

None

There being no further business, motion Voss, second Hull to adjourn the meeting at 8:03 p.m. Motion carried. The next regular meeting of the Board will be held on Tuesday July 15, 2025 at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk