

TOWN OF SILVER CREEK
REGULAR MEETING
JANUARY 16, 2024

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, January 16th, 2024, in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors: Chuck Voss, Greg Hull, and Scott Krech; Clerk Alison Oftedahl; Deputy Treasurer Bobbi Salakka; Town Operations and Facilities Manager Jody Reineccius, and (by phone) Deputy Clerk Katie Anderson.

Absent: Treasurer Jamie Pellman.

Visitors Present: Amanda, Lillie, and Hunter Barstow.

Chairman Hull called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

None.

ROAD & SAFETY:

Road Report – Reineccius reported that the tanker truck is fixed, and he was able to flood the ice rink last Friday. The tractor parts were received. Parts for the sander repair were received.

SEWER OPERATIONS:

Operator's Report – There was no Operator's Report provided.

Lift Station 1 – Reineccius said there is no grease problem at this time. He said Joe from Rural Water will come up to verify the pump volume. Mike Nelson from Nelson Electric is coming up to see if there is a problem with the pump seal. Tim from SY/COM is coming up to check the alarm on lift station one.

Survey of New Installs – Has not been completed.

STEWART RIVER SEWER:

Voss reported no updates.

REVIEW MINUTES:

Motion Voss, second Krech to accept as presented the 12/19 Regular Meeting minutes. Motion Hull, second Voss to accept as presented the 1/9 Committee of the Whole Meeting minutes. All motions carried unanimously.

TREASURER'S REPORT:

The Treasurer's Report was presented by Salakka as follows: TOSC checking: \$52,732.09 and TOSC savings: \$692,196.29 for a total of \$744,928.38. Outstanding checks totaled \$7,098.17 for a CTAS balance: \$737,830.21. Motion Hull, second Voss to accept the December 2023 Treasurer's Report as presented. Motion Voss, second Hull to authorize the requested transfer of \$57,000.00 from savings to checking. Both motions carried unanimously.

READING OF THE BILLS:

The current month's bills were read: claims 10034-10065 totaling \$55,456.27 and payrolls through 1/19/2024. Motion Voss, second Hull, to authorize payment of the bills as presented. Carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Letter from City of Silver Bay Fire Department regarding the amount due of \$17,346.76 for actual expenditures on fire calls, equipment inventories and physical plant inventories.
- Email from Karly Karp regarding forms to enroll in both Check Positive Pay and ACH Filters.
- Email from Brooke Wetmore requesting a letter of support and commitment for NOAA Grant Proposal.
- Email from Steve Fenske that we must be in MAT to receive insurance by MATIT.
- Quarterly statement from Nationwide.
- Affidavit of Posting was signed.

OLD BUSINESS:

Cyber Insurance Purchase – Motion Voss, second Krech to approve cyber insurance. The total annual premium was \$3,928.00.

Sewer Enterprise Replacement Fund Resolution – Motion Hull second Voss to adopt Resolution 2024-1 CDSSD Wastewater Expenditure Fund Policy included below. Carried unanimously. Resolution was adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Scott Krech, Greg Hull

Nays: None

Abstain: None

Absent: None

**RESOLUTION 2024 - 1
CDSSD WASTEWATER
EXPENDITURE FUND POLICY**

Whereas, by ordinance, three funds were created for the Castle Danger Wastewater system: Sewer Enterprise; Sewer Enterprise Replacement; and Sewer Debt Service; and in order to save funds for major repairs or replacements to the wastewater system that may occur as the system ages;

Now, therefore be it resolved, that funds in the Enterprise Replacement Fund shall only be used for repair or replacement costs that equal or exceed \$10,000 and with the approval of the Board of Supervisors. Smaller repairs shall be paid for using funds from the Sewer Enterprise Fund.

Motion by Supervisor Hull .

Adopted on January 16, 2024

Gregory Hull

Charles Voss

Scott Krech

ATTEST: _____
 Alison Oftedahl, Clerk

Annual Sewer Truck Transfer – Motion Hull, second Voss to transfer \$2,750 from the Road Fund to CDSSD Wastewater Fund effective today. The amount was based on annual mileage.

NEW BUSINESS:

Fraud Prevention Program – Motion Voss, second Krech to approve authorization to enroll in both Check Positive Pay and ACH Filters with Park State Bank at \$30/month.

COLA increases for Employees – After discussion motion Hull, second Voss to approve 3.4% COLA raise for employees.

New Mileage Rate – Motion Hull, second Voss to approve IRS standard mileage rate of \$0.67 per mile.

Cemetery Rates – Motion Hull, second Voss to adopt Resolution 2024-2 Silver Creek Cemetery Rates included below. Carried unanimously. Resolution was adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Scott Krech, Greg Hull

Nays: None

Abstain: None

Absent: None

RESOLUTION 2024 – 2
2024 Silver Creek Cemetery Rates
Purchase of Cemetery Lots

\$250.00 per lot

Interment Rates

Weekday Interment (Monday – Thursday):
Grave Opening and closing for Casket: \$750.00
Grave Opening and closing for Cremains: \$350.00

Weekend or Holiday Interment (Friday – Sunday):
Grave Opening for Casket: \$800.00
Grave Opening for Cremains: \$500.00

These rates are effective for the year 2024.

Motion by Supervisor Hull .

Adopted on Jan 16, 2024

Gregory Hull Charles Voss Scott Krech

ATTEST: _____

Alison Oftedahl, Clerk

New Driveway Access Rates – Motion Hull second Voss to adopt Resolution 2024-3 New Driveway Access Fee Rates included below. Carried unanimously. Resolution was adopted upon roll-call vote as follows:

Ayes: Chuck Voss, Scott Krech, Greg Hull

Nays: None

Abstain: None

Absent: None

RESOLUTION 2024-3
TOWN OF SILVER CREEK
LAKE COUNTY MINNESOTA
NEW DRIVEWAY ACCESS
2024 FEE RATES

WHEREAS Silver Creek's Policy for New Driveway Access to Township Roads set forth in Resolution 2020-7 requires applicants to pay an application fee and a refundable deposit,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Town of Silver Creek does hereby establish the following rates for the fee and deposit effective today and remaining in effect until a new set of rates is established next year.

2024 Rates

New Driveway Access **Application Fee:** \$125

New Driveway Access **Refundable Deposit Fee;** \$500

New Driveway Access **After the Fact Fee:** \$500 + actual costs of bringing driveway access up to standards

To purchase Culvert (optional): Cost + 10% handling

Motion by Supervisor Hull .

Adopted on January 16, 2024

Gregory Hull Charles Voss Scott Krech

ATTEST: _____

Alison Oftedahl, Clerk

Hall Rental Rates – Motion Krech, second Voss to approve the 2024 Hall Use Agreement Form with the same rates as 2023.

Election Judges and Judge Pay Rate – Motion Hull, second Krech to approve the following Election Judges: Alison Oftedahl, Katie Anderson, Debbie Cooter, Michelle Backes-Fogelberg, Phil Sogge, Sara Preston, Tim Turk, John Bathke, Jan Brenamon, Mary Londborg, Laura Kleive, and Rhonda Studier-Sve. Motion Voss, second Hull to set the Judge pay rate at \$17.50.

PENDING BUSINESS:

Filing – The election will be uncontested.

There being no further business, motion Voss, second Krech to adjourn the meeting at 7:30 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday February 6th, 2024, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Katie Anderson, Deputy Clerk