

TOWN OF SILVER CREEK
COMMITTEE OF THE WHOLE MEETING
OCTOBER 10, 2023

The Committee of the Whole Meeting of the Town Board of the Town of Silver Creek was held on Tuesday October 10, 2023, in the Board Meeting Room at 1924 Town Road, for the purpose of discussing all issues before the Board.

Present: Supervisors Greg Hull, Chuck Voss, and Scott Krech; Clerk Alison Oftedahl; Town Operations and Facilities Manager Jody Reineccius; and Deputy Clerk Katie Anderson.

Absent: None

Visitors Present: None

Chairman Hull called the meeting to order at 6:30 p.m. and led the group in the Pledge of Allegiance.

Constituent Concerns

New Cemetery Regulation – Oftedahl reported that the new regulation against marking empty graves is not liked by Cavallin Funeral Home. There was discussion but no consensus on any changes.

Historic Hall Sewer Issue – As brought up at the last meeting, the group discussed the sewer failure at the Historic Hall during the Swanson memorial gathering. It was agreed that it would be a good gesture to refund a portion of the rental fee based upon the inconvenience.

Road and Safety

Reineccius reported that the big culvert project on Alger was almost completed today. They have a bit more work to seed and mulch and smooth it tomorrow. Grading and gravel done in the past week made the roads a lot better and Reineccius complimented Thompson's work. He said that Falco is here repairing the grader.

Screens have been taken off the Pavilion for seasonal storage. Dwight Lind is bringing his item on Thursday. The others will be dropped after that. Reineccius also said he had a resident call to request a stop sign be installed on a private road. The group discussed the fact that we can't do that.

Bridge Reports – Reineccius reported some rip-rap work in progress at Town Road bridge. This was required by the County Engineer on past bridge reports. He said that they discovered a more serious concern with a turned abutment that will need to be watched. Oftedahl noted that official bridge reports were not received for 2021 and 2022 and that she has requested them. Hull suggested using a private engineer to inspect our bridges.

General Sewer Operations

Reineccius reported that they really have a lot to do including winterizing the ponds, transferring water and finishing the irrigation; in addition to completing the new installations and solving the issues at Lift Station 1.

Operator's Report – Not yet submitted.

New Installs – Reineccius reported that Roswold's tank and lines have been installed and that he is in conversation with them about the height of the tank. There is some cosmetic work remaining to do. Reineccius said that lines are in at Gerard's and the tank will be installed next week. Then they can rent an electrofusion machine for use at both properties at the same time.

Lift Station 1 Grease Problem – Reineccius reported that grease in the lift station is just as bad as last week. The system at the Rustic was discussed and possible next steps were considered.

GFSP Pump – Reineccius said that he scheduled a meeting with WW Goetsch to try to come up with solutions for the pump at Gooseberry Park that doesn't keep up on busy weekends.

Arndt Fence – Voss reported that he left a couple of phone messages for the Arndts and that they have not been returned. He said he also drove by but has not found anyone at home. He will continue to try to reach them as we do need the sewer alarm to be raised to a viewable level.

Sewer Test – Reineccius reported that he will take his test on Oct 19th.

Stewart River Wastewater Project

Voss reported he has not heard a word from Bollig.

Correspondence

The following items were passed around for consideration:

- A copy of the invoice sent to Beaver Bay Township for mower rental.
- Nationwide Quarterly Report of employee retirement fund balance.
- 1 signed rental agreement for Yoga to be held in the Board Meeting Room.
- 1 signed seasonal storage contract.
- Email about the landing zone for emergency helicopters at Gooseberry Falls State Park.
- Bank letter of credit insuring the Town's bank account.
- Email notice of the 2024 Presidential Primary Election to be held here March 5th.
- 2 approved Interim Use Permits for vacation home rental from Lake County.
- 2 approved Land Use Applications from Lake County.

OLD BUSINESS

Insurance – Hull requested that the Clerk schedule John Acheson to come on a Monday afternoon to meet with us.

NEW BUSINESS

Cemetery Pipe Caps – The Board considered a cost estimate of \$1,600 for installation of numbered cemetery pipe caps on the upper left of each block in the newer three quadrants of the cemetery. There were no objections to the plans developed by the Clerk and Deputy Clerk.

Snowplow Policy – No issues were raised with the current policy.

Electronic vs Paper Retention – Oftedahl requested that a policy to designate permanent storage as either paper or electronic be adopted. Potential loss of electronic data was compared to potential fire loss. Oftedahl was asked to draft a policy and get more details on the cost of a server and/or virtual cloud backup system.

PENDING BUSINESS

Seasonal Storage Waitlist – The Board viewed the waitlist. Hull suggested a short policy be drafted to include in the Policy Manual that is reviewed each April.

Authorization to pay Town's VISA bill prior to the Regular Meeting – Because the Regular meeting is so late this month, motion Hull, second Voss to authorize the Clerk, Treasurer and Chair to pay the Visa bill prior to the Regular meeting to avoid interest and late fees. Motion carried unanimously. And, motion Hull, second Voss to empower the Treasurer or Clerk to pay any other claims that would otherwise be too late, based upon approval of the Chair. Carried unanimously.

Reminder of Lake County COW next week – Hull reported that he wants to discuss the Alger Grade cell tower project with the County Board.

There being no further business, the meeting was adjourned at 8:20 p.m. upon motion Voss, second Hull. Carried unanimously. The next regular meeting of the Town Board will be held on Tuesday, October 24, 2023, at 6:30 p.m.

Respectfully submitted,
Alison Oftedahl, Clerk