

TOWN OF SILVER CREEK  
REGULAR MEETING  
APRIL 15, 2025

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, April 15, in the Board Meeting Room. Present were Supervisors Chuck Voss, Greg Hull; Deputy Clerk Katie Anderson; Treasurer Shelly Peterson; and Town Operations and Facilities Manager Paul Thompson.

Absent: Clerk Alison Oftedahl, Supervisor Scott Krech.

Visitors Present: Jessica Peterson.

Chairman Voss called the meeting to order at 6:33 p.m. and led the Pledge of Allegiance.

**CONSTITUENTS CONCERNS:**

A resident who lives on Press Camp Road called to report the road is in rough shape and asked when it will be graded.

**ROAD & SAFETY:**

Road Report – Thompson reported he picked up the Dodge Ram at Duluth Dodge and the work that was done on the truck was under warranty. The Def injector was replaced in the Ram and there were four other trucks brought in for the same repair. Thompson said he started grading the roads. So far Press Camp Road, Cedar, Burlington, and West Castle Danger Road have been done.

Tractor Repair – Thompson said he has not heard back from Lulich.

Hiring of Seasonal Employee – Thompson said two people have contacted him and are interested in the position.

**SEWER OPERATIONS:**

Operator's Report – The Board viewed the Operator's report submitted by Appelwick. Motion Hull, second Voss to accept as presented the Wastewater Operator's Report (on file in Clerk's office). Carried unanimously.

RV Campground Project – No change.

Lift Station 1 – No change.

Grease Problem – No change.

GIS Mapping Grant – Anderson has heard nothing new from Bollig.

**STEWART RIVER SEWER:**

Voss has heard nothing new on this project.

**REVIEW MINUTES:**

Motion Voss, second Hull to accept the 3/18 Regular Meeting minutes as presented. Motion Hull, second Voss to accept as presented the 4/10 Committee of the Whole Meeting minutes. And motion Hull, second Voss to accept as presented the 4/10 CDSSD Rate Hearing minutes. All motions carried unanimously.

**TREASURER'S REPORT:**

The Treasurer's Report was presented by Peterson as follows: TOSC checking: \$51,309.11 and TOSC savings: \$700,896.83 for a total of \$752,205.94. Outstanding checks totaled \$498.75 for a CTAS balance: \$751,707.19. Motion Hull, second Voss to accept the March Treasurer's Report as presented. Motion Voss, second Hull to authorize the requested transfer of \$77,000 from savings to checking. Both motions carried unanimously.

**READING OF THE BILLS:**

The current month's bills were read: claims 10526-10555, totaling \$61,844.95, and payrolls through April 18th. Motion Voss, second Hull, to authorize payment of the bills as presented. Carried unanimously.

**CORRESPONDENCE:**

The Board considered the following:

- Town of Silver Creek Right of Interment was signed.
- Public Hearing for Land Use Issues from Lake County Planning and Zoning.
- Three Affidavits of Posting were signed.
- Email from Regional Director for Coalition Against Bigger Trucks (CABT).

**OLD BUSINESS:**

Historic Town Hall Estimates/Quotes – Hull talked with Bollig Engineering to inspect the Town Hall and prepare a professional assessment report. Bollig discovered the Town's five-year agreement with Bollig for engineer services has expired. Motion Hull, second Voss to have the Chairman and the Clerk sign the five-year agreement with Bollig. Hull said Bollig will do an onsite review of the Town Hall for general condition and structural or code deficiencies; meet with Board Supervisors to discuss their goals for the building's use; analyze building constraints in conjunction with Township goals; and present options for reconstruction, demolition, or new construction. Bollig then will provide a cost estimate of the Town Hall for a charge of \$5000. Motion Hull, second Voss, to engage Bollig Engineering for the services of providing us a Town Hall feasibility study as outlined in their proposal. Peterson said the \$5000 charge is a bit overkill and suggested to have a local contractor look at the Town Hall. Peterson asked Supervisor Hull to contact Gary Thompson from Silver Bay to ask if he would be willing to do an inspection of the Town Hall. Hull agreed to contact Gary Thompson to set up a day and time to meet Hull at the Town Hall.

**NEW BUSINESS:**

Plan for LBAE– No change.

Plan for Road Tour – Starts at 7:00 a.m. on May 6<sup>th</sup>, 2025.

**Board Reorganization Items:**

Chairmanship – Motion Voss, second Hull to nominate Hull to Chairmanship this year. Hull accepted the nomination. Motion Hull, second Voss to nominate Voss to Vice Chair this year. Voss accepted.

Areas of Responsibility – Motion Voss, second Hull to designate areas of responsibility as follows: Voss: Stewart River Project and Castle Danger Wastewater. Motion Hull, second Voss to designate Hull: Roads and Personnel. Motion Voss, second Hull to designate Krech: Facilities and Cemetery. Motion Hull, second Voss to have Hull serve as the point person in contact with the engineering firms since they are working with feasibility for the Town Hall.

Meeting Schedule – Motion Voss, second Hull to adopt the board meeting schedule below as previously adopted and posted. Carried unanimously.

May 06, 2025	Road Tour 7:00 a.m.
May 06, 2025	Board of Equalization (LBAE) 1:00 p.m.
May 13, 2025	COW 6:30 p.m.
May 20, 2025	Regular 6:30 p.m.
June 10, 2025	COW 6:30 p.m.
June 16, 2025	Regular 6:30 p.m. Monday
July 08, 2025	COW 6:30 p.m.
July 15, 2025	Regular 6:30 p.m.
August 12, 2025	COW 6:30 p.m.
August 19, 2025	Regular 6:30 p.m. and Reconvene of Annual Meeting
September 9, 2025	COW 6:30 p.m.
September 16, 2025	Regular 6:30 p.m.
October 07, 2025	COW 6:30 p.m.

October 14, 2025		Regular 6:30 p.m.
October 21, 2025		<i>Lake County COW 6:00 p.m. at Silver Creek</i>
November 11, 2025		COW 6:30 p.m.
November 18, 2025		Regular 6:30 p.m.
December 09, 2025		COW 6:30 p.m.
December 16, 2025		Regular 6:30 p.m.

Motion Hull, second Voss to designate the Northshore Journal as the Town's official newspaper.

Motion Hull, second Voss to adopt the following posting sites: bulletin board at the office entrance and the town website [www.silvercreekmnlakeco.gov](http://www.silvercreekmnlakeco.gov).

Motion Voss, second Hull to designate Park State Bank as Depository for all Town funds. Carried unanimously.

Motion Voss, second Hull to set the Chairman's salary at \$600 per month. Carried unanimously.

Motion Voss, second Hull to set the Supervisors' salary at \$500 per month. Carried unanimously.

Motion Voss, second Hull to increase the Clerk hourly rate by the same COLA amount as was provided to employees including the Deputy Clerk, to \$30.89 per hour. Carried unanimously.

Motion Voss, second Hull to set the Treasurer's wage at \$550 per month. Carried unanimously.

Motion Voss, second Hull to set the Deputy Treasurer wage to \$75 per meeting and additionally, to pay an hourly rate of \$20 per hour for any work done outside the meeting. Carried unanimously.

Motion Voss, second Hull to set the rates shown below, effective May 1, 2025.

\$ 25 for Special meetings held 5:00 p.m. or later in conjunction with a regular scheduled Board meeting – no paid mileage.

\$ 75 for Special meetings held 5:00 p.m. or later not in conjunction with a regular scheduled Board meeting – mileage paid,

\$ 100 for Special meetings held during working hours with mileage paid.

\$ 200 All day training sessions with mileage paid.

Motion Voss, second Hull to maintain the Election Judge wage at \$17.50/hr.

Voss was appointed to Northshore Management Board and Hull was appointed to the Forestry group.

Motion Voss, second Hull to confirm the mileage reimbursement at \$0.70 per mile.

After viewing manuals, motion Hull, second Voss to accept the AWAIR manual, Policy manual, Resolution Book, and Ordinance Books as presented.

Motion Hull, second Voss to designate Scott Witty at Hanft Fride as the Town Attorney.

The previous 10 motions carried unanimously.

#### **PENDING BUSINESS:**

None.

There being no further business, motion Voss, second Hull to adjourn the meeting at 8:08 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday May 20, 2025, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,  
Katie Anderson, Deputy Clerk