

TOWN OF SILVER CREEK
REGULAR MEETING
MARCH 21, 2023

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, March 21, 2023, in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors: Chuck Voss, Greg Hull, and Chris Jaeger; Clerk Alison Oftedah!; Treasurer Jamie Pellman; Town Operations and Facilities Manager Jody Reineccius, and (by phone) Deputy Clerk Katie Anderson.

Visitors present: Supervisor-Elect Scott Krech.

Chairman Voss called the meeting to order at 6:33 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

Paul Caruso Mailboxes on East Castle – Paul Caruso stopped in the office on Monday and said our plow truck had broken his mailbox off the post. The Clerk reported Thompson fixed it. Caruso reported five other mailboxes were broken. The group discussed the mailbox policy.

ROAD & SAFETY:

Road Report – Reineccius reported he passed his DOT refresher class and will do the DOT inspections on all the trucks. The new DOT tags for the trucks have been ordered. The guys have been busy keeping up with the snow. Thompson used the loader truck and grader on the roads.

Gravel Pit – No change.

SEWER OPERATIONS:

Reineccius reported that he did not pass his Class C Wastewater exam. The Board discussed alternatives, and they may consider getting our pond system reclassified to run with a Class D license. Reineccius reached out to Tracy Finch from MPCA to discuss the wastewater training and exam.

Sewer Report – Motion Hull, second Jaeger to accept the Wastewater Operator’s Report (included below) as presented. Carried unanimously.

Wastewater Operator’s Report – March 7, 2023

Influent	2022	2023
January	0.4204 million gallons	est. 0.4093 million gallons
February	0.4567 million gallons	est. 0.4000 million gallons
March	0.6321 million gallons	
April	0.8675 million gallons	
May	0.8232 million gallons	
June	0.8657 million gallons	
July	0.9316 million gallons	
August	0.8870 million gallons	
September	0.9317 million gallons	
October	0.6251 million gallons	
November	0.6000 million gallons	
December	0.3881 Million gallons	
<u>Total</u>	8.4291 million gallons	

In addition, there was no trucked in wastewater during February.

Effluent	2021	2022
May – Discharged	2.859 million gallons of water	3.018 million gallons irrigated.

June – Discharged 3.19 million gallons of water	2.986 million gallons irrigated.
July - Discharged 3.246 million gallons of water	4.563 million gallons irrigated.
August - Discharged 2.743 million gallons of water	2.218 million gallons irrigated.
September - Discharged 0.923 million gallons of water	2.984 million gallons irrigated.
<u>October - Discharged 0</u>	<u>1.147 million gallons irrigated.</u>
Total for year- 12.961 million gallons	16.916 million gallons irrigated.

Current Operations

Pond capacity remains good, although moisture is tracking above normal again so far this year.

Lift Station #1 -Pump #2 Status remains the same as last month.

Grinder pump repairs have been done on a as needed basis.

Sampling has been done as required and all reports submitted to MPCA.

Pending Maintenance Items

Cut out between pump chambers on duplex stations.

Respectfully submitted,
Mike Hoops, Wastewater Operator

Repair of Lift Station – No change.

STEWART RIVER SEWER:

Voss reported that Bollig has a new office. The Congressionally Directed Funding application is completed.

REVIEW MINUTES:

Motion Jaeger, second Hull to accept as presented the 2/21 Regular Meeting minutes. Motion Voss, second Jaeger to accept as presented the 2/21 Board of Audit Meeting minutes. Motion Voss, second Hull to accept as presented the 3/7 the Committee of the Whole Meeting minutes. Motion Voss, second Hull to accept as presented the 3/14 Board of Canvass Meeting minutes. All motions were carried unanimously.

TREASURER’S REPORT:

The Treasurer’s Report was presented by Pellman as follows: TOSC checking: \$84,065.75 and TOSC savings: \$709,817.48 for a total of \$793,883.23. Outstanding checks totaled \$6,080.67 for a CTAS balance: \$787,802.56. Motion Hull, second Voss to accept as presented the February Treasurer’s Report. Motion Voss, second Jaeger to authorize the requested transfer of \$38,000.00 from savings to checking. Both motions were carried unanimously.

READING OF THE BILLS:

The current month’s bills were read: claims 9685 - 9714 totaling \$50,046.06 and payrolls through Friday March 24th. Motion Jaeger, second Voss to authorize payment of the bills as presented. Motion carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Email from MATIT requesting we update the Officer list form.
- Two affidavits of posting for signatures regarding the Sewer Rate Hearing and the Sample Ballot for the Silver Creek Township Election.
- Five letters written by the Deputy Clerk to the commercial sewer accounts with their water usage amounts and their 2023 sewer proposed rates.
- One Public Hearing notice from Lake County.
- Two approved Land Use Applications from Lake County.
- Two emails confirming Congressionally Directed Spending Requests submitted for Stewart River Project.
- One letter from St. Luke’s Occupational Health Clinic Manager regarding an update to their current Tuberculosis screening process.

- MN Association of Townships March Newsletter.

OLD BUSINESS:

Personnel Reviews – Hull will be giving Thompson’s review.

Annual Meeting Recess / Adjourn – Clerk Oftedahl explained to the Board that she was told in Clerk training to have the Annual Meeting be adjourned not recessed. Supervisor Hull said he had been trained in the opposite. The issue was tabled for more research.

Supervisor Transition – The Board agreed that Scott Krech starts as a Board Supervisor on April 1, 2023.

NEW BUSINESS:

Develop Sewer Rate Proposal – After viewing the proposed rates, the Board decided to make no changes.

Mowing Contract – The Clerk has spoken with Mark Wycoff, and he will stop to hand in his written estimated bid.

Plan for Travel to Training in Duluth April 7 – Voss, Anderson and Krech said that they will be attending the training in Duluth and will be driving themselves.

PENDING BUSINESS:

None.

There being no further business, motion Voss, second Jaeger to adjourn the meeting at 8:27 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday April 11, 2023, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Katie Anderson, Deputy Clerk